

Checklist for

Surrender Certificate

List of Documents to be submitted along with the application (Surrender Certificate)

Note : Take a printout of this checklist form and tick the documents enclosed in your application, put your name, signature and date at the bottom

A) Surrender of India Passport (In case already got the Foreign Citizenship) - Applicable for Adults

1. Printed copy of the duly filled online application. ☐
2. 02 recent photographs of the applicant, measuring 51mm x 51 mm, with a white background. Applications with wrong photo specifications may lead to rejection the application. ☐
3. Original current Indian Passport along with the self -attested photocopies of the first and last pages (personal information pages) of the current and previous Indian passport of the applicant. ☐
4. Self-attested City Registration Certificate (Meldebescheinigung) of your current German address is mandatory for all types of document processing. ☐
5. Self-attested photocopy of valid German Visa / Aufenthaltstitel (Residence Permit) of the applicant. ☐
6. Self-attested photocopy of the Citizenship Letter (Einbürgerungsurkunde). ☐
7. Self-attested photocopy of the Foreign Passport (personal information pages). ☐
8. Proof of the payment of the applicable fee (if made through Bank Transfer). ☐
9. Particulars Form. [Click Here](#) to fill the online form to generate the PDF of the Request Form. ☐
10. Print and enclose the Applicant Consent Form. ☐

B) Surrender of Indian Passport - Applicable for Minors

1. Printed copy of the duly filled online application form. ☐
 2. 02 recent photographs of the applicant, measuring 51mm x 51 mm, with a white background. Applications with wrong photo specifications may lead to rejection the application. ☐
 3. Original current Indian Passport along with the self -attested photocopy of the first and last pages (personal information pages) of the applicant. ☐
 4. Self-attested City Registration Certificate (Meldebescheinigung) of your current German address is mandatory for all types of document processing. ☐
 5. Self-attested photocopy of valid German Visa / Aufenthaltstitel (Residence Permit)/ID Card of the applicant. ☐
 6. Self-attested photocopies of front and last pages (personal information pages) of the passports and Residence permits/ID Cards of the parents. ☐
 7. Self-attested photocopy of the Citizenship Guarantee letter/Citizenship Letter (Einbürgerungszusicherung/Einbürgerungsurkunde). ☐
 8. Declaration signed by both the parents. ☐
 9. Proof of the payment of the applicable fee (if made through Bank Transfer). ☐
 10. Particulars Form. [Click Here](#) to fill the online form to generate the PDF of the Request Form. ☐
 11. Print and enclose the Applicant Consent Form. ☐
-

Name :

Signature :

Date :