

Checklist for

Attestation Commercial Documents

Note : Take a printout of this checklist form and tick the documents enclosed in your application, put your name, signature and date at the bottom

- **Documents Checklist for Attestation of Commercial Documents:**
 - Printed copy of the duly filled request form . (Click Here to download the form.)
 - Self-attested photocopy of the passport of the applicant (personal information pages).
 - Self-attested photocopy of proof of current address in Germany (City Registration/ Meldebestätigung / Anmeldung) of the applicant.
 - Self-attested photocopy of valid German Visa / Aufenthaltstitel (Residence Permit)/Personal Ausweis of the applicant.
 - Document(s) that is required to be attested along with a photocopy. The document must be pre-attested local Notary and Landesgericht.
 - Proof of payment of the applicable fee (if made through bank transfer).
 - Enclose Applicant Consent Form.

 - **Commercial Attestation of German/Foreign Documents (including Power of Attorney for Import/Export) : (For Companies)**
 - Printed copy of the duly filled request form.
 - Pre-attested document(s) along with a photocopy. The document must be pre-attested local Notary and then Landesgericht.
 - Proof of payment of the applicable fee (if made through bank transfer).
 - Enclose Applicant Consent Form.
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Name :

Signature :

Date :