

## Checklist for

### Birth Certificate as per Consular Records

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Note : Take a printout of this checklist form and tick the documents enclosed in your application, put your name, signature and date at the bottom

1. Printed copy of the duly typed and signed request letter mentioning the purpose of application.	<input type="checkbox"/>
2. Self-attested photocopy of the first and last page of the Indian passport (personal information pages).	<input type="checkbox"/>
3. Self-attested photocopy of valid German Stay Permit (Aufenthaltstitel/Visa/Personal Ausweis).	<input type="checkbox"/>
4. Self-attested City Registration Certificate (Meldebescheinigung) of your current German address is mandatory for all types of document processing	<input type="checkbox"/>
5. Proof of payment of the applicable fee (if made through bank transfer).	<input type="checkbox"/>
6. Enclose Applicant Consent Form.	<input type="checkbox"/>

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**Name :**

**Signature :**

**Date :**