

## Checklist for

### Birth Certificate as per Consular Records

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Note : Take a printout of this checklist form and tick the documents enclosed in your application, put your name, signature and date at the bottom

1. Printed copy of the duly typed and signed request letter mentioning the purpose of application.
  2. Self-attested photocopy of the first and last page of the Indian passport (personal information pages).
  3. Self-attested photocopy of valid German Stay Permit (Aufenthaltstitel/Visa/Personal Ausweis).
  4. Self-attested photocopy of Proof of Current address in Germany (City Registration/ Meldebesatigung / Anmeldung).
  5. Proof of payment of the applicable fee (if made through bank transfer).
  6. Enclose Applicant Consent Form.
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**Name :**

**Signature :**

**Date :**