

Checklist for

Civil attestation of Indian public or Educational documents

Note : Take a printout of this checklist form and tick the documents enclosed in your application, put your name, signature and date at the bottom

1. Printed copy of the duly filled request form.	<input type="checkbox"/>
2. Self-attested photocopy of the passport of the applicant (personal information pages).	<input type="checkbox"/>
3. Self-attested City Registration Certificate (Meldebescheinigung) of your current German address is mandatory for all types of document processing.	<input type="checkbox"/>
4. Self-attested photocopy of valid German Visa / Aufenthaltstitel (Residence Permit)/Personal Ausweis of the applicant.	<input type="checkbox"/>
5. Pre-attested document(s) along with a photocopy. The document must be pre-attested by Section Officer (OI/Attestation), MEA, New Delhi. The information for apostille can be seen at https://www.mea.gov.in/apostille-menu.htm .	<input type="checkbox"/>
6. Proof of payment of the applicable fee (if made through bank transfer).	<input type="checkbox"/>
7. Enclose Applicant Consent Form.	<input type="checkbox"/>

Name :

Signature :

Date :