

Checklist for Journalist Visa

Note : Take a printout of this checklist form and tick the documents enclosed in your application, put your name, signature and date at the bottom

1. Printed copy of the duly filled online application form at the Indian Government's Visa Portal. (Applicant should sign the application on first page below the photo and on the last page at designated place). ☐
2. Original Passport with more than six months validity as on date of expected date of journey and 2 blank pages along with a photocopy of the personal information page(s). ☐
3. 01 recent photograph (51mm x 51mm). Application with wrong photo specifications may lead to rejection. ☐
4. Self-attested City Registration Certificate (Meldebescheinigung) of your current German address is mandatory for all types of document processing. ☐
5. Additional Form & Documents for Passport holders other than German nationals including proof of valid German Residence Permit / Visa: ☐
6. Copy of valid Journalist / Press ID. ☐
7. Additional Documents as given below (as applicable); ☐
8. For professional visits: ☐
 - A letter from the Employer on company's letter-head in English specifying purpose and visit dates (stamped and signed).
9. For personal visits (tourism etc.); ☐
 - A duly signed undertaking from the applicant stating that the visit is only or tourism and he/she will not involved in any journalistic activities in India.
10. For shooting of documentary/advertisement film; ☐
 - An application (duly stamped and signed by the employer on companies letter-head) for shooting of the documentary/advertisement film covering all the details as per Appendix XI.
 - Duly stamped and signed Appendix X by the employer.
 - Additional documents
11. Additional documents For Dependents (applicable only for who are accredited in India); ☐
 - In case of children: Copy of Birth Certificate of the applicant, passport copies of the parents and Consent letter signed by both parents or

custody document of a local court (if applicable).

- In case of spouse: Copy of the Marriage Certificate and spouse passport copy.

12. Proof of payment of the applicable fee (if made through bank transfer). ☐

13. Print and enclose the Applicant Consent Form. ☐

Name :

Signature :

Date :