

Checklist for

Police Clearance Certificate

Note : Take a printout of this checklist form and tick the documents enclosed in your application, put your name, signature and date at the bottom

<ul style="list-style-type: none">• For Indian Nationals:<ol style="list-style-type: none">1. Applicant signature who is above 18 years is mandatory below the photograph on first page of the Form.2. Self-attested photocopy of the first and last page of the Indian passport (personal information pages).3. 02 recent photos (51mm x 51mm). Photo with wrong specifications may lead to rejection.4. Self-attested photocopy of valid German Stay Permit (Aufenthaltstitel/Visa/Personal Ausweis).5. Self-attested City Registration Certificate (Meldebescheinigung) of your current German address is mandatory for all types of document processing.6. Submission of valid Indian address proof is mandatory if current Indian address is different from Passport.7. Print and enclose the Applicant Consent Form.	<input type="checkbox"/>
<ul style="list-style-type: none">• For Foreign Nationals:<ol style="list-style-type: none">1. Typed Request letter mentioning the your Date of Birth, Place of Birth, Father's name and purpose of application along with exact period (date and year) of stay in India.2. Self attested copy of visa of Germany (if applicable).3. Self attested copies of passport.4. Copies of Indian visa along with entry/exit immigration stamps.5. Proof of registration with FRRO/ Hostel/University/Address of shared accommodation in India (At the time of stay in India) along with the educational certificates pursued in India.6. Proof of the payment of the applicable fee (if made through Bank Transfer).7. Enclose the Applicant Consent Form.	<input type="checkbox"/>

Name :

Signature :

Date :